



Travel to work guide



Your guide to travelling to work after the Big Move

This guide is for staff who will be based at Old Viewforth, the Municipal Buildings, Teith House, Allanwater House and Endrick House, and will help you decide which travel option is best for you.

Car sharing

Car parking at these Council properties will only be available for staff who car share. There will be no staff parking at the Municipal Buildings. However staff working at the Municipal Buildings who are car sharers will have access to parking at these other bases. Across the three sites there will be 196 car sharer parking spaces; Viewforth - 66, Teith House - 59 and Endrick/Allanwater House - 71.

Why car share?

The benefits of car sharing are:

- It saves money by instantly cutting fuel bills in half.
- It reduces road congestion and harmful emissions.
- It's sociable and reduces stress by sharing the driving.
- It may help you get a car park space close to your office.

How do I get a car share permit for Council office car parks?

For those staff interested in car sharing and having access to the car sharer parking, please read the **Office Parking Guide on The Source**. This includes information on how to apply for a car sharing permit.

No Council staff are going my way. I'd like to car share but how?

The national Liftshare database helps match people up who could car share. Just sign up, log your journey and let the website tell you who's going your way. It's quick, easy and secure. You decide when to give out contact details. Find out more at www.stirlingliftshare.com

Park and Ride

There are two Park and Ride services in Stirling – Castleview circular and the Springkerse line. This means you don't need to find parking in the city centre. The Castleview Park and Ride service will drop you next to Municipal Buildings. The services run Mon-Sat.

When does the Park and Ride bus operate? Castleview Park and Ride (from April 2013)

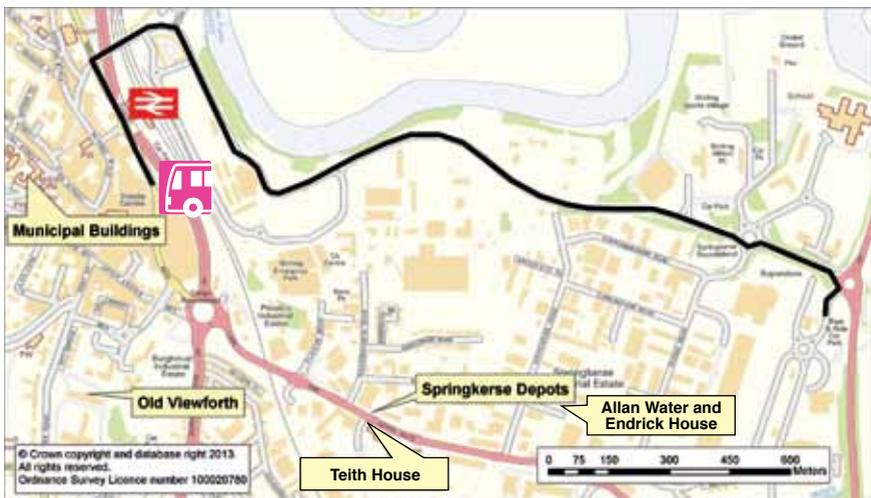
First bus from Park and Ride	Last bus arrives at Park and Ride	How often?
7.30am	6.30pm	Every 15 mins

Springkerse

First bus	Last bus	How often?
7.30am	6.30pm (8-30pm Thurs)	Every 12 mins

How much is the Park and Ride?

Ticket	Price
Return	£1.20
Weekly	£4.80
4 weekly	£17.50
12 weekly	£38.40



Where does the Municipal Circular go?



Public Transport - Why use public transport?

The benefits of using public transport are:

- You can use the journey to unwind and relax.
- You can save money by purchasing season tickets.
- You can keep fit by getting off a stop early for a walk.
- You help the environment by travelling greener.

Season Tickets

A season ticket scheme is available for staff who wish to purchase a season ticket for train travel of at least 6 months. The scheme will allow equal deductions for the amount of the ticket to be made from payroll each month. If you are interested contact Office Services on 3350.

Trains

Stirling Railway Station is well served by trains from Alloa, Bridge of Allan, Dunblane, Larbert, Falkirk and beyond to Edinburgh, Glasgow and Perth. Train services are regular with several trains per hour on certain routes.

Where do I find information?

- First Scotrail – www.scotrail.co.uk / 08457 55 00 33
- National Rail Enquiries - www.nationalrail.co.uk

Which ticket do I need?

There are different types of ticket you can buy. If you will be travelling regularly over a certain period, ask about weekly, monthly or annual tickets. These work out cheaper.

If you only travel by train on certain days or infrequently, think about booking your ticket in advance and the time you travel. It is often more expensive to travel before 9am but you can save by travelling after 9am.

Buses

Stirling is well connected with buses. Services operate from local towns and villages as well connecting Stirling to Edinburgh, Glasgow, Perth and beyond.

Which buses go past my office?

Location	
Kerse Road	Bus stops located close to offices. The 55 (Fallin – Stirling) operates approx every 30 mins between 7:00 and 18:00 at Kerse Road. The 59 operates between Falkirk, Fallin, Kerse Road, city centre, Doune, Callander hourly between 8:30 and 21:40.
Old Viewforth	Bus stop outside the entrance is well served with buses to Bannockburn, Plean, Falkirk and along Glasgow Road.
Municipal Buildings	Buses serve Dumbarton Road, King Street, Murray Place and the bus station.

Where do I find information?

- Stirling Bus Station (Goosecroft Road) - www.stirling.gov.uk
- TraveLine Scotland – www.traveline.com / 0871 200 22 33
- Visit your App Store to download a bus times app.

Discounts

Stirling Council is a member of the First Bus Corporate Travel Club. Staff can buy an annual season ticket at a discount, pay for it monthly and the price is fixed for a year. To sign up call 0844 854 2569.

Walking Why walk?

You may be closer than you think to your office if you live in Stirling. Why not try your walk to work and see if it's something for you?

Walking to work has many benefits:

- It's free! Just put your shoes on and go.
- It's a good way to help keep fit and healthy.
- It's fun and sociable.
- It's great for the environment.

Raining? - Borrow a brolly

Umbrellas will be available from receptions in the Kerse Road offices, Municipal Buildings and Old Viewforth for staff who need to walk between buildings or during lunch break. Just go to reception, sign out an umbrella and sign it back in on your return.

Estimated time to walk and distances between locations

Location	Old Viewforth	Municipal Buildings	Kerse Rd / Depots	Train station	Bus Station
Old Viewforth	*	9mins 0.7 km	13 mins 1 km	11 mins 0.9 km	10 mins 0.8 km
Municipal Buildings	9 mins 0.7 km	*	14 mins 1.1 km	5 mins 0.4 km	7 mins 0.6 km
Kerse Rd / Depots	13 mins 1 km	14 mins 1.1 km	*	13 mins 1 km	11 mins 0.9 km
Train Station	11 mins 0.9 km	5 mins 0.4 km	13 mins 1 km	*	3 mins 0.2 km
Bus station	10 mins 0.8 km	7 mins 0.6 km	11 mins 0.9 km	3 mins 0.2 km	*

Improvements to routes leading to Kerse Road offices

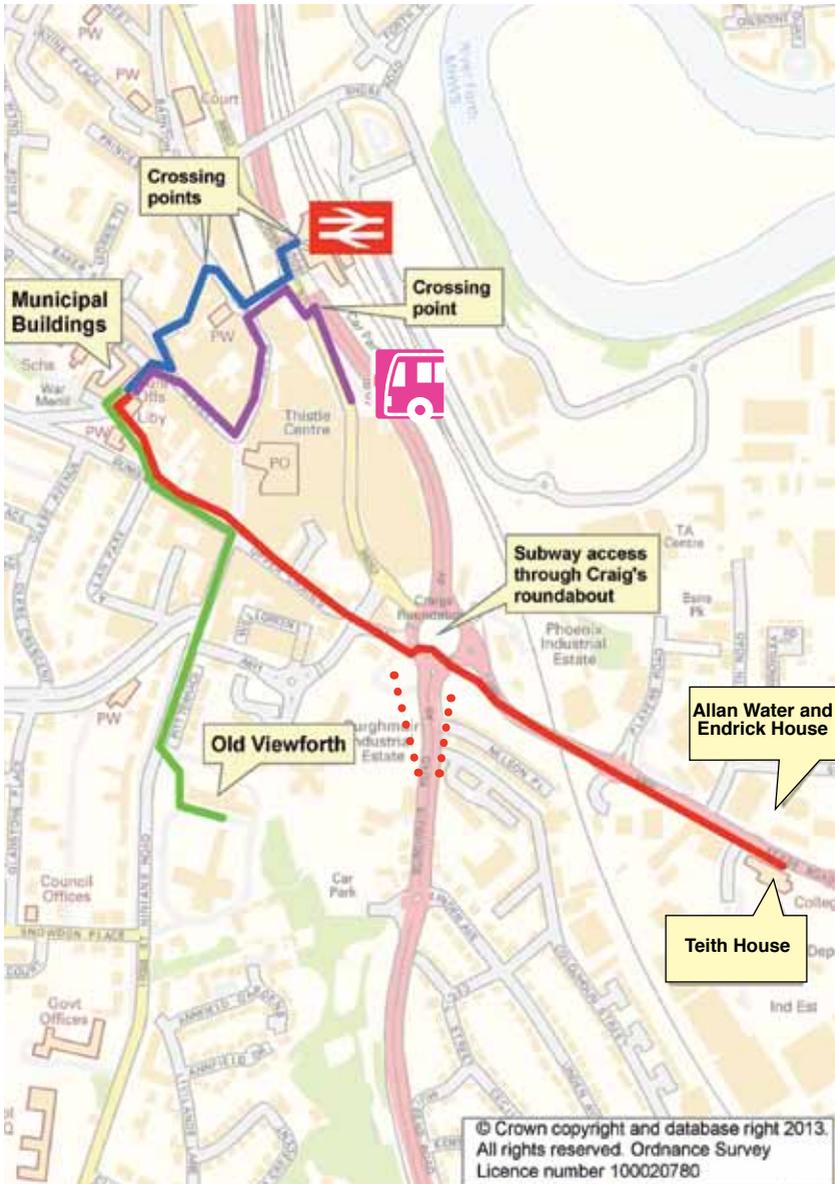
A number of improvements have been made including:

- More street lighting by Craigs roundabout on paths leading to Kerse Road.
- A new pedestrian crossing close to Waitrose on Burghmuir Road, which is useful if you want to avoid using Craigs underpass.
- Improved crossing points including one new and two widened traffic islands on Kerse Road.

Walking routes from Old Viewforth



Walking routes between Municipal Buildings



Walking routes from Kerse Road



Cycling - Why cycle?

Cycling all or part of your commute has many benefits:

- It saves you money with no bills at the fuel pumps.
- It's often faster to cycle in the city centre than drive.
- It's a great way to build exercise into your day.
- It reduces congestion and produces no harmful emissions.

On site cycle facilities

Each of the office bases will have facilities to support cycling to work.

This will include showering facilities and bike storage areas/lockers. Staff interested in cycling to work should contact Office Services on 3350 for information on bike storage areas and lockers. Office Services will also be in touch with staff who currently have bike lockers in New Viewforth to gauge their future requirements.

Maps

The Stirling City cycle map is available to help you plan your commute.

Hard copies are located around Council buildings. You can also download this map, along with other local cycle maps, from www.stirling.gov.uk/cyclepaths.

Cycle to Work Scheme

Stirling Council operates a Cycle to Work Scheme that offers you savings on purchasing a bike for commuting and any accessories such as helmets, locks and panniers. You can find out general information at www.cyclescheme.co.uk and download the Stirling Council forms from the Source.

Cycle mileage

Stirling Council provides 20p a mile for any business travel carried out by bike. This can be claimed by using the travel and expenses form.

Car Parking – Other Options

A range of car park options are available for staff wishing to drive to work but unable to access council office parking spaces.

Linden Avenue Car Park

This car park is suitable for all office locations. The daily cost of parking is currently £1 and a weekly permit is £5.

Forthside Car Park

This car park is mainly suitable for staff accessing the Kerse Road offices. The daily price of parking is £1 and a weekly permit is £5. Staff using this option will also need to obtain a fob for accessing the walking route through the grounds of Stirling Enterprise Park (STEP) to Kerse Road. A £50 deposit is required for providing each fob. This is refundable on its return. For staff interested in using this option, please contact Office Services on 3350 for more information and an application form.

Wellgreen Car Park – NCP

This car park is suitable for all office locations. Daily rates are 40p per 20 mins or a max of £6 per day. NCP have offered Stirling Council staff discounts on monthly (£40 per month) and annual (£400 per annum) season tickets, which are usable 7 days per week. The annual season ticket is available under a "Salary Sacrifice Scheme" with a direct deduction from your salary providing a net cost of around £25 per month. Staff interested in this option should contact Offices Services on 3350.

How far away are the car parks from Council offices?

	Linden Avenue	Wellgreen NCP	Forthside
Kerse Road offices and depots	10 mins 0.8 km	9 mins 0.75 km	9 mins 0.7 km
Municipal Buildings	12 mins 1 km	7 mins 0.5 km	13 mins 1 km
Old Viewforth	3 mins 0.25 km	5 mins 0.4 km	18 mins 1.4 km (16 mins/ 1.2 km via STEP)



Journey Planning Advice

There are lots of tools out there to help you plan your journey. It's quick, easy and efficient so give it a go. You can select how you want to travel or leave options open to see what's best for you.

Traveline

www.travelinescotland.com / 0871 200 22 33

This makes planning a journey by public transport easy. Simply put in where you are going to and from, when you want to travel and the journey planner will give you your options.

An app for Iphone and Android is available from the App Stores.

Transport Direct

www.transportdirect.info

This is a journey planner similar to Traveline and works in the same way.

Tactran Connect

www.tactranconnect.com

This is a one stop travel information service for people travelling in Central Scotland and Tayside. There is a journey planner, up to date traffic reports as well as info on car sharing, walking and cycling. Try out the cycle planner.

Cycle Streets

www.cyclestreets.net

This is a journey planner for cyclists showing you the fastest, quietest and also balanced routes. It is also available as an app.



All times and prices correct at February 2013